

JANICE JESCHKE BEALL
Recorder of Deeds

RICHARD A. ALBERTI
Solicitor



CHRISLYN M. HARDESTY
Chief Deputy

FRANK M. VESCIO
Supervising Deputy

RECORDER OF DEEDS FEE SCHEDULE EFFECTIVE JANUARY 2005

BASE RECORDING FEES FOR DOCUMENTS

BELOW INCLUDE UP TO FOUR (4) PAGES

AND FOUR (4) NAMES TOTAL

-FOR EACH ADDITIONAL PAGE = \$2.00

-EACH ADDITIONAL NAME INDEXED = \$.50

DEEDS (in any form) & MORTGAGES **\$41.50**

FOR DEEDS, 3 SEPARATE CHECKS:

1. 1% STATE TRANSFER TAX

2. 1% LOCAL TRANSFER TAX (If property is located in either
Georgetown or Hookstown Boro then only 1/2 % Due)

3. RECORDING FEES

-if tax exempt, include PA statement of value

MISCELLANEOUS DOCUMENTS **\$28.50**

Affected by Judicial System Fee (JCS) charge

Assignment of Mortgage, Satisfaction of Mortgage,
Release of Mortgage, Installment Land Contract,
Installment Sales Agreement, Easements,
Leases for a term of thirty (30) years or longer

MISCELLANEOUS DOCUMENTS **\$18.50**

(All other Miscellaneous documents SPECIFICALLY NOT LISTED ABOVE)

Including but not limited to Agreements,
Power of Attorney, Decrees, all Partial Releases,
Subordinations, Amendments, Right of Ways,
Assignment or Memorandum or Sat. of Leases or Rents

FINANCIAL STATEMENTS

\$100.00

FORM UCC-1:

-ASSIGNMENT CONTAINED WITHIN A
UCC-1, AN ADDITIONAL

\$95.00

Amendments to Financing Statements
{includes Termination, Continuation,
Assignment, Amendment (party information)
and Amendment (collateral change)}

\$100.00

SUBDIVISIONS

24" X 36" OR SMALLER SIZE

\$43.50

ADDITIONAL PAGES \$38.00

LARGER MYLARS (above 24"x36")

\$82.00

BONDS AND COMMISSIONS

NOTARY PUBLIC

\$35.50

NOTARY CHANGE OF NAME/ADDRESS

\$18.50

COPY CHARGES

Mail Charges:

Copies flat fee (5 pages or less)

\$5.00

-plus \$ 1.00 for each page over 5

Certification/per document extra

\$1.50

In House:

Copies per Page

\$1.00

Maps & Subdivision Copies

\$5.00

Certification/per document extra

\$1.50

-Faxed copies are \$ 1.50 per page, must have an existing Quick-Key Account with Recorder and Sufficient Balance to Fax

*To open a Quick-Key account a non-refundable \$ 10.00 initial fee is required plus a debit line dollar amount (\$20.00 minimum is required to add on card)

-All Certificate of Residence must be completed and must be SIGNED, include a mail to address on All documents

-Please indicate proper Township, Borough or City of on all documents, mailing address only is not acceptable

*Please include a SASE with All documents sent by mail or copy requests; affix sufficient postage for their return, this office is not responsible for insufficient postage due or U.S. Postal Service dead letter policies

MAKE ALL CHECKS PAYABLE TO: Janice Jeschke Beall, Recorder of Deeds